

Toronto – September 15, 2005

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Subject: Colleges' Branch CFIS2 Application Live on September 15, 2005

Greetings All,

I am most happy to report that the first phase of the CFIS2 application (Colleges Branch PSAB Consolidated Financials web-based Data Collection Application) is officially launched today, September 15, 2005. The official start date of the project listed in the contract is July 19th, 2005. This means the following was done in 2 months:

- \* Confirmation of requirements
- \* Introduction of the EFIS application development tool to the college staff "developer" (Clara Cheung)
- \* Upgrades made to EFIS by the vendor
- \* Development of the application screens by the college staff "developer"
- \* Development of CFIS2 reports
- \* Presentation to stakeholder committee including demonstration of early version of the application
- \* Corrections and changes made to the application iteratively by vendor
- \* Iterative testing
- \* Completion of two users guides
- \* Field Test
- \* Official Release of application
- \* Arrangements for telephone conference assistance to colleges immediately after release
- \* Arrangements for ongoing Help Desk for colleges

As you know, EFIS was developed for the Transfer Payments and Financial Reporting Branch (TPFRB) of EDU to give them a tool to allow them to have their own staff create web-based data collection applications on the fly. This was required because the data that is collected and the formulas applied to the data for the student focused funding formula used by TPFRB changes often and with very short notice. EFIS is an application generating engine that allows the designated ministry staff person to start from scratch and develop the application and its underlying formulae, help screens etc. in a very short period of time (depending on the complexity of the underlying formulae etc.). This application is the front end of an Oracle database.

**The use of EFIS as a base tool and the hard work and dedication of the CFIS2 team and the vendor, Procace Consulting, have been successful in bringing this web-based data collection application to production in 2 months.**

The team was particularly pleased to be able to re-use a resource, thereby saving both time and money in the spirit and the letter of the current initiative to do more with less.

Project Manager, CFIS2